House Hunting & Moving Expenses

Fiscal Year:

Faculty Name: **Department:**

Date:

House Hunting

Expense	Amount	Transaction Date
Airfare		
Mileage *see below		
Car Rental		
Rental Car Fuel		
Meals		
Lodging		
Total House Hunting		

Moving Expenses

Expense	Amount	Transaction Date
Airfare		
Mileage (@ 23 cents per mile)		
Car rental		
Rent Car Fuel		
Lodging in transit to Bloomington		
Storage		
Truck Rental		
Truck Rental Fuel		
Moving Supplies		
Packing Services		
Moving Company		
Total Moving		

Total Expenses:

***Mileage Rate for House Hunting: 50 cents for the first 500 miles, 25 cents for 501-3000 miles, nothing for greater than 3000 miles.**